

NJCOE EXECUTIVE COMMITTEE MEETING MINUTES

February 16, 2017

10:00 AM

West Windsor

Recorder: Geraldine Carroll

Call to Order

President Ken King opened the meeting at 10:00

Present: Kenneth King, Cheryl Simone, Geraldine Carroll, Steve Blake, Charles Ford, Sandra Loewe, Martin Smith, Janet Holdcraft, Vincent Przybylinski, Charles Ivory, Alease Griffith, Donna Marable, Deborah Evans, and Piera Gravenor

Absent: Melindo Persi,

President's Comments

Ken thanked everybody for attending and for his or her efforts.

Secretary's Report

Gerri reported the minutes of July's meeting. The report was approved by Cheryl and seconded by Charles. Janet abstained.

Treasurer's Report

Charles presented the report. \$1000 was received from Link It. Balances are up and the financial trend is positive. We are looking for a sponsor for next spring. Link It will sponsor our fall meeting. Approval of the report was moved by Steve and seconded by Cheryl. Charles reported that they would be working on the Budget shortly. They will look at strategies to continue the positive financial trend. Charles will also be working on our 501C3 status. He also reported on a hacking attempt. He had received an email from Ken asking him to meet at the bank to withdraw \$2500. Charles followed up with Ken and they thwarted the theft. They will follow up as necessary.

Membership Report

Piera reported that we have 4 new members for Spring. Two additional new members were discussed and approved. Charles reported that he would reach out to another individual. All Executive Committee Members were encouraged to seek out quality new members.

Nominating Committee

Donna reported that all Officers would move up in their positions. Charles Ford will move into an Officer position. There are two openings on the Executive Committee to replace Donna and Charles Ford. The Committee discussed some possible replacements. The new slate of Officers, Executive Committee Members, and Committee Chairs was proposed and approved. A discussion was held as to how we could involve more newer members in leadership roles.

Website

Vince reported that the website was being updated and the minutes will be added.

Historian

Alase will continue to provide pictures taken during meetings for the website and inductees. Vince will explore involving students to develop an electronic storage or archive.

Spring Meeting

Dr. Charles Simone will present “Kid Start™ Prevention Program” and Healthy Living for Adults. We will attempt to develop a lunch menu that aligns with the presentation in supporting healthy eating. Ken encouraged everybody to attend and possibly bring a guest to introduce people to COE for possible future membership.

Comments from Vice President

Cheryl mentioned that we have a large database of members that she would send out. She asked that we contact members we know and encourage them to attend the Spring meeting. We should also work on updating any changes in contact information as some members may have changed their positions. A discussion was held about a survey to find out why members do not attend the meetings, as well as reviewing previous survey results about meeting topics. Further discussion was held about the purpose of the organization as being to educate ourselves on both relevant and enrichment topics. Additional discussion focused on including University Leadership as members and on reaching out to less veteran educators.

Distinguished Educator

Steve nominated Janet Holdcraft and the nomination was unanimously seconded and approved. She has been a dedicated member and a mainstay of the organization. Janet graciously accepted the honor.

Fall Meeting

The meeting will be scheduled for Oct.13 at Forsgate as NJPSA is not available and the Speaker and 3 Districts have already committed to participate. Ken will reach out to see if Forsgate is available for both Fall and Spring dates.

Future Dates

Executive Committee will meet on August 3, November 15 and January 24. All meetings will be in West Windsor. The Spring General Meeting will be April 20

Old Business - None

Kenneth King on Motion by Cheryl and Second by Steve closed the meeting at 11:15

Minutes respectfully Submitted by Geraldine Carroll